# Assessment Mapping (for traditional units from old Training Packages)

*This document is used to demonstrate content validity of the assessment tool*

Table 1 Main details

| Details | Unique description |
| --- | --- |
| **Unit Code, name and release number** | MEM13014A - Apply principles of occupational health and safety in the work environment (1) |
| **Skills Team** |  |
| **Region/Campus** |  |
| **SkillsPoint (owned by)** | Innovative Manufacturing, Robotics and Science |

## Unit component mapping to assessment event/s

Table 2 Unit component mapping to assessment event/s

| Element number | Element name | Performance criteria number | Performance criteria description | Learning resources | Knowledge Assessment  1 of 3 | Skills Assessment  2 and 3 |
| --- | --- | --- | --- | --- | --- | --- |
| 1 | Follow safe work practices | 1.1 | Work is carried out safely and in accordance with company policy and procedures and legislative requirements |  |  | Skill 2: Task 1,Task 3, Task 4 |
|  |  | 1.2 | Housekeeping is undertaken in accordance with company procedures |  |  | Skill 2: Task 3, Task 5 |
|  |  | 1.3 | Responsibilities and duties of employees are understood and demonstrated in day-to-day actions |  | Part 1: Q1,Q2 | Skill 2: Task 2, Task 3 |
|  |  | 1.4 | Personal protective equipment is worn and stored according to company procedures |  |  | Skill 2: Task 1, Task 5 |
|  |  | 1.5 | All safety equipment and devices are used according to legislative requirements and company/manufacturers' procedures |  |  | Skill 3: Item 3 |
|  |  | 1.6 | Safety signs/symbols are identified and followed as per instruction |  |  | Skill 2: Task 1 |
|  |  | 1.7 | All manual handling is carried out in accordance with legal requirements, company procedures and National Occupational Health & Safety Commission guidelines |  |  | Skill 2: Task 4 |
|  |  | 1.8 | Emergency equipment is identified and appropriate use is demonstrated |  |  | Skill 3: Item 3 and Item 4 table 2.0 |
| 2 | Report workplace hazards and accidents | 2.1 | Actual and foreseeable workplace hazards are identified during course of work and reported to appropriate person according to standard operating procedures |  |  | Skill 2: Task 2 |
|  |  | 2.2 | Accidents and incidents are reported according to workplace procedures |  | Part 1: Q15, Q19 | Skill 3: Item 1 |
| 3 | Follow emergency procedures | 3.1 | Appropriate personnel and emergency services and means of contacting them in the event of an incident can be identified |  |  | Skill 3: Task 1 |
|  |  | 3.2 | Emergency and evacuation procedures are understood and carried out where required |  |  | Skill 3: Item 2 |
|  |  | 3.3 | Company evacuation procedures are followed in case of an emergency |  |  | Skill 3: Item 2 |

## Employability skills NOT explicit in the performance criteria

Table 3 Employability skills NOT explicit in the performance criteria

| Employability skills | Description | Learning resources | Knowledge Assessment  1 of 3 | Skills  Assessment  2 and 3 |
| --- | --- | --- | --- | --- |
| Employability skills are explicit in the performance criteria | | | | |

## Required skills

Table 4 Required skills

| Required skills | Description | Learning resources | Knowledge Assessment  1 of 3 | Skills  Assessment  2 and 3 |
| --- | --- | --- | --- | --- |
|  | Look for evidence that confirms skills in: |  |  |  |
| RS1 | Following safe working practices |  |  | Skill 2: Task 1, Task 3, Task 4 |
| RS2 | Maintaining a safe and clean condition workplace |  |  | Skill 2: Task 3  Skill 2: Task 5 |
| RS3 | Carrying out workplace activities such as working safely, not endangering others, following company and legislative requirements, following procedures |  |  | Skill 2: Task 3 |
| RS4 | Selecting, wearing and storing appropriate personal protective equipment |  |  | Skill 2: Task 1, Task 5 |
| RS5 | Using appropriate safety equipment and devices |  |  | Skill 3: Item 3 |
| RS6 | Carrying out work with the information given by safety signs and symbols |  |  | Skill 2: Task 1 |
| RS7 | Carrying out manual handling principles |  |  | Skill2: Task 4 |
| RS8 | Using emergency equipment correctly |  |  | Skill 3: Item 3 and Item 4 table 2.0 |
| RS9 | Noting workplace hazards |  |  | Skill 2: Task 2 |
| RS10 | Contacting appropriate personnel and emergency services in the event of an accident |  |  | Skill 3: Task 1 |
| RS11 | Following emergency and evacuation procedures |  |  | Skill 3: Item 2 |
| RS12 | Communicating and interpreting information appropriate to OH&S within the scope of this unit |  |  | Skill 2: Task 2  Skill 3: Item 1, 2 and Item 4 table 2.0 |
| RS13 | Checking and clarifying task-related information |  |  | Skill 2: Task 1 |
| RS14 | Communicating with emergency personnel |  |  | Skill 3: Item 2 |
| RS15 | Checking for conformance to specifications |  |  | Skill 2: Task 5 |

## Required knowledge

Table 5 Required knowledge

| Required knowledge | Description | Learning resources | Knowledge Assessment  1 of 3 | Skills  Assessment  2 and 3 |
| --- | --- | --- | --- | --- |
|  | Look for evidence that confirms knowledge of: |  |  |  |
| RK1 | Rights, responsibilities and duties of employees and employers |  | Part 1: Q1, 2 |  |
| RK2 | Use of personal protective equipment |  | Part 1: Q3, 4  Part 2: Q1, 2  Part 3: Q7 |  |
| RK3 | Appropriate equipment and safety devices for particular workplace tasks |  | Part 1: Q5 |  |
| RK4 | Reasons for using safety equipment and devices |  | Part 1: Q18  Part 3: Q1, 2, 3, 7 |  |
| RK5 | Meaning and application of safety signs and symbols |  | Part 1: Q6,  Part 2: Q4,  Part 3: Q5 |  |
| RK6 | Procedures and limits for manual handling |  | Part 1: Q7  Part 2: Q5, 6  Part 3: Q4, 6 |  |
| RK7 | Location and use of emergency equipment |  | Part 2: Q10 |  |
| RK8 | Reasons for selecting a particular type of equipment |  | Part 2: Q7 |  |
| RK9 | Procedures for identifying and reporting hazards |  | Part 1: Q8, 9  Part 2: Q8 |  |
| RK10 | Persons or services to be contacted in the event of a range of accidents |  | Part 1: Q15, 19, 20 |  |
| RK11 | Reasons for use of standard procedures |  | Part 1: Q10  Part 2: Q3 |  |
| RK12 | Standard procedures including those for emergencies and evacuation |  | Part 1: Q11, 12  Part 3: Q8 |  |
| RK13 | Hazards and housekeeping requirements associated with the work environment |  | Part 1: Q13, 14 |  |
| RK14 | Safe work practices and procedures |  | Part 1: Q16, 17 |  |

## Critical aspects

Table 6 Critical aspects

| Critical aspects | Description | Learning resources | Knowledge Assessment  1 of 3 | Skills  Assessment  2 and 3 |
| --- | --- | --- | --- | --- |
| CA1 | Assessors must be satisfied that the candidate can competently and consistently perform all elements of the unit as specified by the criteria, including required knowledge, and be capable of applying the competency in new and different situations and contexts. |  |  | All Practical Tasks |