# Project Assessment

## Criteria

### Unit code, name and release number

MSFFT4009 - Match furnishing style and materials to customer requirements (2)

### Qualification/Course code, name and release number

MSF40318 - Certificate IV in Kitchen and Bathroom Design (1)

## Student details

### Student number

### Student name

## Assessment Declaration

* This assessment is my original work and no part of it has been copied from any other source except where due acknowledgement is made.
* No part of this assessment has been written for me by any other person except where such collaboration has been authorised by the assessor concerned.
* I understand that plagiarism is the presentation of the work, idea or creation of another person as though it is your own. Plagiarism occurs when the origin of the material used is not appropriately cited. No part of this assessment is plagiarised.

### Student signature and Date

Version: *1.0*

Date created: *2 August 2018*

Date modified: *16/12/2019*

For queries, please contact:

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This assessment can be found in the: [Learning Bank](https://share.tafensw.edu.au/share/access/searching.do?doc=%3Cxml%2F%3E&in=P7ac4831b-430a-4b8d-8b56-f7b32ed5b9cf&q=&type=standard&sort=rank&dr=AFTER)

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## Assessment instructions

Table 1 Assessment instructions

| Assessment details | Instructions |
| --- | --- |
| **Assessment overview** | The objective of this assessment is to assess your knowledge and performance as would be required to Match client's requirements, provide advice on material selection to the selected style and advise on options. |
| **Assessment Event number** | 1 of 2 |
| **Instructions for this assessment** | This is a project based assessment and will be assessing you on your knowledge and performance of the unit.  This assessment is in Four parts and includes an Assessment Feedback form:   1. Project 2. Assessment Checklist 3. Feedback Report 4. Appendices   When printing this document, consider which project you are being assessed on and only print the client survey for those two projects not all four at the back of this document from page 49. |
| **Submission instructions** | This assessment will be completed over a period of time and not on one occasion.  The final submission time will be by the end of week eight (8) of the first semester.  Communicate with your teacher to clarify any uncertainties and check with them on when each task is to be presented for marking.  On completion of this assessment, you are required to upload it or hand it to your assessor for marking.  Ensure you have written your name at the bottom of each page of this assessment.  Students at a TAFE Campus will be assessed by the assessor while presenting your assessment of the client survey and material evaluation.  Off-site students can digitally record themselves and submit the digital file as evidence. Students will need to include in the digital record:   * Architectural drawings of the building or room * Video evidence to confirm client understanding   It is important that you keep a copy of all electronic and hardcopy assessments submitted to TAFE and complete the assessment declaration when submitting the assessment. |
| **What do I need to do to achieve a satisfactory result?** | To achieve a satisfactory result for this assessment all questions must be answered correctly. |
| **What do I need to provide?** | Calculator, pens, pencils, eraser, measuring equipment, A4 or A3 paper.  If you choose to supply your own detail drawings they need to be of an industry standard and submitted with the project. Along with samples the client has chosen for the project. |
| **What the assessor will provide?** | Computers, CAD Programs, student workbook. These may be hard copy or made available online.  Access to samples of materials or contacts to obtain samples. |
| **Due date and time allowed** | This assessment will be completed over a period of time and not on one occasion.  The final overall due date is by the end of week eight (8), however you are required to submit each Task as it is completed. Your teacher will provide feedback on each Task prior to your submitting the next Task.  9 Hours is the estimated time for this assessment.  Please communicate with your teacher to clarify any uncertainties. |
| **Assessment feedback, review or appeals** | In accordance with the TAFE NSW policy Manage Assessment Appeals, all students have the right to appeal an assessment decision in relation to how the assessment was conducted and the outcome of the assessment. Appeals must be lodged within 14 working days of the formal notification of the result of the assessment.  If you would like to request a review of your results or if you have any concerns about your results, contact your Teacher or Head Teacher. If they are unavailable, contact the Student Administration Officer.  Contact your Head Teacher for the assessment appeals procedures at your college/campus. |

## Specific task instructions

Using the information provided and the criteria listed on the assessment checklist, you will need to create a Project *(or use the templates provided)* to Match Furnishing Styles and Materials to Customer Requirements for a residential or commercial area, for furnishings to be installed: either a Kitchen, Laundry, bathroom, Built-in Furnishings, office area or shop furnishing. If you choose to use your own detail drawings or templates the content needs to contain the same content that is in this document. (See Appendices for Detail Drawings)

You have to match furnishing styles/materials to meet customer requirements on two (2) occasions involving different products. These can be from the plans provided in the appendices.

If you choose to use your own Projects you will need to supply detail drawings and images of the project and the site. These will need to be submitted with the Project folder.

Simulated Environment Conditions

***Note: The assessor may direct you to use different equipment in different spaces to ensure competency is applied in new and different situations.***

For the two projects. All steps need to be completed.

Project 01. One to be a kitchen, bathroom or Laundry.

Project 02. The other to be a built in furnishing product.

For the second these can include:

* Wall Unit
* Entertainment unit (to include, data, visual, audio, and storage for media to operate these devices)
* Ancillary Cabinetry
* Wardrobes
* Under stair storage

***Templates are at the end of this document under the heading of the Appendices.***

## Part 1: Project

To complete this part of the assessment, you will be required to create a Portfolio using the templates provided below. The steps required to be followed to complete the Portfolio are provided below.

Some of these steps will require the assessor to directly observe you performing the step and this will be recorded in the Assessment Checklist (Part 2).

Prior to any undertaking any assessment for this unit, you will need to have been inducted on each tool and sign off on a Standard Operating Procedure (SOP) for each. (If not already signed off on a SOP)

You can either use your own plans or access TAFE information to use plans that have been set out for more than one project. Other styles of projects are available through the Tafe site, click the link to access. [RBholdings/construction/projects](https://sites.google.com/classroom.nctafe.edu.au/rbholdings/construction/projects)

Attached to this document are a set of plans that can be used for these task.

If you use your own project, you will need to supply quality plans, drawings and images for those projects.

### Steps in the Project (including Due Dates)

Using the templates provided in this assessment follow the following steps.

1. Client survey for Project 1 *(Due Week 6)*

Complete with a client or with a colleague. This will give you the details and requirements for the projects (this can be a simulated survey).

You are to indicate how the customer was consulted:

* Face-to-face discussion
* Telephone conversation
* Email interaction

1. Site evaluation for the Project 1 *(Due Week 6)*

Either simulated or at a site you will fill out and complete the site evaluation.

1. Client survey for Project 2 *(Due Week 6)*

Complete with a client or with a colleague. This will give you the details and requirements for the projects (these can be simulated surveys).

You are to indicate how the customer was consulted:

* Face-to-face discussion
* Telephone conversation
* Email interaction

1. Site evaluation for the Project 2 *(Due Week 6)*

Either simulated or at a site you will fill out and complete the site evaluation.

1. Material Evaluation Project 1 *(Due Week 6)*

You will evaluate the client survey to check that the style and the materials match the client’s needs and requirements to the selected style for project 1. Use the template provided to evaluate the design. You should also provide alternatives for the client to consider. Include in this template, images of material.

Give a presentation to the class, either face-to-face or via digital media. During the presentation, you would be expected to cover the following (but not limited to):

* Present their information clearly and concisely
* Explain the reasons for the choices made in relation to materials and style
* Have physical examples to support their presentation

During your presentation your assessor (acting as the client) will ask you questions in relation to the options you are presenting. Your assessor will document your responses in Part 2: Assessment Checklist, Item 5

1. Material Evaluation Project 2 *(Due Week 6)*

You will evaluate the client survey, evaluate that the style and the materials match the client’s needs and requirements to the selected style for project 2. Use the template provided to evaluate the design. You should also provide alternatives for the client to consider. Include in this template, images of material.

Give a presentation to the class, either face-to-face or via digital media. During the presentation, you would be expected to cover the following (but not limited to):

* Present their information clearly and concisely
* Explain the reasons for the choices made in relation to materials and style
* Have physical examples to support their presentation

During your presentation your assessor (acting as the client) will ask you questions in relation to the options you are presenting. Your assessor will document your responses in Part 2: Assessment Checklist, Item 6

1. Identify Impact of Commercial, Environmental and Safety Risk Project 1 *(Due Week 7)*

You will need to identify the impact of commercial, environmental, and safety risk for project 1.

1. Identify Impact of Commercial, Environmental and Safety Risk Project 2 *(Due Week 7)*

You will need to identify the impact of commercial, environmental, and safety risk for Project 2.

1. Trades Schedule Project 1 *(Due Week 7)*

Create a trades Schedule for Project 1, using the template provided, to identify which trade performs each task and co-ordinated with other trades to ensure a smooth work flow and minimise time wastage.

1. Trades Schedule Project 2 *(Due Week 7)*

Create a trades Schedule for Project 2, using the template provided, to identify which trade performs each task and co-ordinated with other trades to ensure a smooth work flow and minimise time wastage.

1. Material estimation Project 1 *(Due Week 8)*

For this part of the assessment, you will use the materials guide to create an estimate of ***materials*** and cost for the project, using the template provided. Submit all completed documentation to your assessor.

1. Material estimation Project 2 *(Due Week 8)*

For this part of the assessment, you will use the materials guide to create an estimate of ***materials*** and cost for the project, using the template provided. Submit all completed documentation to your assessor.

#### Client Survey Project 1

From the Appendices at the end of this document, select the appropriate Client Survey Template to use, based on your selected project, and complete the Survey. You will also need to answer the question below.

**Question:** How was the interaction with the client (or colleague acting as the client) conducted?

#### Work site evaluation checklist Project 1

Table 2 Work site evaluation checklist Project 1

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Evaluation Form: | | | | | | | | | |
| Site address |  | | | | Site date | | |  | |
| New work description |  | | | | | | | | |
| Site manager |  | | | | Contact Number | | |  | |
| Inspection Item | | | | Yes | | No | N/A | Comments | |
| Site manager has confirmed access | | | |  | |  |  |  | |
| Site manager has confirmed area to be measured | | | |  | |  |  |  | |
| Appropriate PPE is selected and worn | | | |  | |  |  |  | |
| Safe access to site is identified | | | |  | |  |  |  | |
| Evacuation area and plan is identified | | | |  | |  |  |  | |
| Inspection Item | | | | Yes | | No | N/A | Comments | |
| New work area is identified and confirmed | | | |  | |  |  |  | |
| Floor surfaces are flat, even and dry | | | |  | |  |  |  | |
| Floor coverings are in good condition | | | |  | |  |  |  | |
| Walkways are clear of obstructions and trip hazards, e.g. debris, electrical, building materials | | | |  | |  |  |  | |
| Stairs, steps and handrails are in good condition | | | |  | |  |  |  | |
| All areas are adequately lit | | | |  | |  |  |  | |
| Ventilation feels adequate, e.g. not stuffy | | | |  | |  |  |  | |
| Area for new work is identified | | | |  | |  |  |  | |
| Services are located | | | |  | |  |  |  | |
| Services are isolated | | | |  | |  |  |  | |
| Wall style and materials are identified | | | |  | |  |  |  | |
| Inspection Item | | | | Yes | | No | N/A | Comments | |
| Load bearing walls are identified | | | |  | |  |  |  | |
| Non-structural walls are identified | | | |  | |  |  |  | |
| Doors, windows and openings are confirmed | | | |  | |  |  |  | |
| Measuring devices required are identified.  Measurements are made. | | | |  | |  |  |  | |
| Entrance openings are measured and documented | | | |  | |  |  |  | |
| Assess Prevention to goods and equipment | | | |  | |  |  |  | |
| Comments: | | | | | | | | | |
| Designer Signature | | Date: | Name: Signature: | | | | | | Date: |

#### Client Survey Project 2

From the Appendices at the end of this document, select the appropriate Client Survey Template to use, based on your selected project, and complete the Survey.

You will also need to answer the question below.

**Question:** How was the interaction with the client (or colleague acting as the client) conducted?

#### Work site evaluation checklist Project 2

Table 3 Work site evaluation checklist Project 2

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Evaluation Form: | | | | | | | | |
| Site address |  | | | Site date | | |  | |
| New work description |  | | | | | | | |
| Site manager |  | | | Contact Number | | |  | |
| Inspection Item | | | Yes | | No | N/A | Comments | |
| Site manager has confirmed access | | |  | |  |  |  | |
| Site manager has confirmed area to be measured | | |  | |  |  |  | |
| Appropriate PPE is selected and worn | | |  | |  |  |  | |
| Safe access to site is identified | | |  | |  |  |  | |
| Evacuation area and plan is identified | | |  | |  |  |  | |
| Inspection Item | | | Yes | | No | N/A | Comments | |
| New work area is identified and confirmed | | |  | |  |  |  | |
| Floor surfaces are flat, even and dry | | |  | |  |  |  | |
| Floor coverings are in good condition | | |  | |  |  |  | |
| Walkways are clear of obstructions and trip hazards, e.g. debris, electrical, building materials | | |  | |  |  |  | |
| Stairs, steps and handrails are in good condition | | |  | |  |  |  | |
| All areas are adequately lit | | |  | |  |  |  | |
| Ventilation feels adequate, e.g. not stuffy | | |  | |  |  |  | |
| Area for new work is identified | | |  | |  |  |  | |
| Services are located | | |  | |  |  |  | |
| Services are isolated | | |  | |  |  |  | |
| Wall style and materials are identified | | |  | |  |  |  | |
| Inspection Item | | | Yes | | No | N/A | Comments | |
| Load bearing walls are identified | | |  | |  |  |  | |
| Non-structural walls are identified | | |  | |  |  |  | |
| Doors, windows and openings are confirmed | | |  | |  |  |  | |
| Measuring devices required are identified.  Measurements are made. | | |  | |  |  |  | |
| Entrance openings are measured and documented | | |  | |  |  |  | |
| Assess Prevention to goods and equipment | | |  | |  |  |  | |
| Comments: | | | | | | | | |
| Designer Signature: | | Date: | Name: Signature: | | | | | Date: |

#### Material Evaluation Project 1

Client: Project: Style: Suggested Style:

Table 4 Material Evaluation Project 1

| Component | Material | Sample | Benefits | Limitations | Suitable  Product | Material  Option 2 | Sample | Benefits Option 2 | Limitations Option 2 | Price Variance | Clients Choice |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
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| Client Name |  | | Signature |  | | Date |  |  |  |  |  |
| Comments | | | | | | | | | | | |

#### Material Evaluation Project 2

Client: Project: Style: Suggested Style:

Table 5 Material Evaluation Project 2

| Component | Material | Sample | Benefits | Limitations | Product Suitability | Material  Option 2 | Sample | Benefits Option 2 | Limitations Option 2 | Price Variance | Clients Choice |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
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| Client Name |  | | Signature |  | | Date |  |  |  |  |  |
| Comments | | | | | | | | | | | |

#### Identify Impact of Commercial, Environmental and Safety Risk Project 1

When identifying risk it is important to specify the risk correctly.  As a guideline for identifying risk, use the following risk statement structure to help fill in the appropriate risk columns on the risk register:

Table 6 Risks Project 1

| Project : | | | |
| --- | --- | --- | --- |
| **Construction Risks** | **Impact** | **External Risks** | **Impact** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Design Risks** | **Impact** | **Organisational Risks** | **Impact** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
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|  |  |  |  |
| **Environmental Risks** | **Impact** | **Project Management Risks** | **Impact** |
|  |  |  |  |
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|  |  |  |  |
| **Working on Computer Risks** | **Impact** |  |  |
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#### Identify Impact of Commercial, Environmental and Safety Risk Project 2

When identifying risk it is important to specify the risk correctly.  As a guideline for identifying risk, use the following risk statement structure to help fill in the appropriate risk columns on the risk register:

Table 7 Risks Project 2

| Project: | | | |
| --- | --- | --- | --- |
| **Construction Risks** | **Impact** | **External Risks** | **Impact** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Design Risks** | **Impact** | **Organisational Risks** | **Impact** |
|  |  |  |  |
|  |  |  |  |
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|  |  |  |  |
|  |  |  |  |
| **Environmental Risks** | **Impact** | **Project Management Risks** | **Impact** |
|  |  |  |  |
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| **Working on Computer Risks** | **Impact** |  |  |
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#### Trades Schedule Project 1

Project:

Table 8 Trades Schedule Project 1

|  | Task | Trade | Date | S | U/S | Comments |
| --- | --- | --- | --- | --- | --- | --- |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
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| 18 |  |  |  |  |  |  |
| 19 |  |  |  |  |  |  |
| 20 |  |  |  |  |  |  |

#### Trades Schedule Project 2

Project:

Table 9 Trades Schedule Project 2

|  | Task | Trade | Date | S | U/S | Comments |
| --- | --- | --- | --- | --- | --- | --- |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
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| 12 |  |  |  |  |  |  |
| 13 |  |  |  |  |  |  |
| 14 |  |  |  |  |  |  |

#### Materials Guide

The prices in this table are average estimates and are only to be used for this activity.

Table 10 Materials Guide

| Materials Guide |  | Square metre rate |
| --- | --- | --- |
| Plasterboard | 2400mm x 1200mm x 10mm standard Plasterboard | $5.00 per m² |
| Timber for Stud Walls | 90 x 45 x 3.0 metres Pine MGP10 | $5.00 per lineal metre |
| Bricks/blocks | Internal wall single side | $700.00 per m² |
| Rendering | Cement | $150.00 per m² |
| Concrete | 200mm thick | $300.00 per m³ |
| Tiles | Standard plain 150mm x 150mm | $150.00 m² |
| Carpet | Average Quality Carpet Tiles | $35.00 per m² |
| Vinyl Flooring | Middle grade commercial grade | $50.00 per m² |
| Timber flooring | Cyprus 115mm x 25mm | $5.00 per lineal metre |
| Synthetic bench top | Corian/ | $800.00 per m² |
| Stone bench top | Natural and reconstituted | $650.00 per m² |
| Laminate bench top | Any Brand Pattern or plain | $300.00 per m² |
| Timber bench top | Any special species will need to be quoted | $520.00 per m² |
| White HMR particle board Kitchen cabinets | Basic hardware & fittings | $500.00 per metre |
| Natural Timber Veneer Plywood Storage Cabinets | Basic hardware & fittings | $1000.00 per metre |
| Solid timber | Tasmanian oak for furnishings | $2000.00 per m³ |
| Wall Paint | Middle quality paint | $65.00 m² |
| Cabinet painted panels | Flat panels with polyurethane | $150.00 per m² |
| Glass Splash Back | Made to order | $500.00 per m² |
| Electrical Cabling | 1.5mm twin and earth | $1.10 per Lineal metre |
| LED Light | 10w 90mm | $15.00 |
| Timber clear coatings | Polyurethane | $50.00 per m² |
| Waterproofing | Silicon injected damp-proof course | $85.00 per m² |
| Labour | Average estimate for all trades | $50.00 per hour |

#### Material estimation Project 1

For this part of the assessment, use the materials guide to create an estimate of ***materials*** and cost.

Table 11 Materials estimation Project 1

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Surface/area | Material | Square meters | Lineal meters | M² , M³ or lineal rate | Material Cost |
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|  |  |  |  |  |  |
| **Total Cost =** | | | | |  |

#### Material estimation Project 2

For this part of the assessment, use the materials guide to create an estimate of ***materials*** and cost.

Table 12 Materials estimation Project 2

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Surface/area | Material | Square meters | Lineal meters | M² , M³ or lineal rate | Material Cost |
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| **Total Cost =** | | | | |  |

## Part 2: Assessment Checklist

The student’s copy of the Assessment Checklist will be used by you to capture evidence of their performance in any type of project. This checklist outlines all the required criteria you will be marking the student on. All criteria must be met. The following checklist contains benchmark responses for you to use when assessing to ensure reliability of judgement. You may ask questions during the demonstration or if appropriate directly after the assessment has been completed noting that both the question and student response needs to be captured on the checklist.

Table 13 Assessment checklist

| TASK/STEP | Instructions | S | U/S | Date | Assessor Comments |
| --- | --- | --- | --- | --- | --- |
| **1**  **Project 1** | Create a Client Survey.  Template is attached to this document.  Establish the Clients requirements regarding the Project 1.  Use the detail drawing either attached to this document or supplied by you. This can be created with another colleague acting as the client, or with an actual client if you are using your own drawings. |  |  |  | Comment: |
| **2**  **Project 1** | Create a Site evaluation. Template is attached to this document for Project 1.  Use the detail drawing either attached to this document or supplied by you. |  |  |  | Comment: |
| **3**  **Project 2** | Create a Client Survey.  Template is attached to this document.  Establish the Clients requirements regarding the Project 2.  Use the detail drawing either attached to this document or supplied by you. This can be created with another colleague acting as the customer, or with an actual client if you are using your own drawings. |  |  |  | Comment: |
| **4**  **Project 2** | Create a Site evaluation. Template is attached to this document for Project 2.  Use the detail drawing either attached to this document or supplied by you. |  |  |  | Comment: |
| **5**  **Project 1** | From the Client Survey evaluate the style and the materials to match the client’s needs and requirements for Project 1.  Present options to class and or teacher face to face or through digital media.  Your teacher will ask you questions during this presentation |  |  |  | Comment: |
| **6**  **Project 2** | From the Client Survey evaluate the style and the materials to match the client’s needs and requirements for Project 2.  Present options to class and or teacher face to face or through digital media.  Your teacher will ask you questions during this presentation |  |  |  | Comment: |
| **7 Project 1** | From the project identify:   * Commercial Impact & Risk (working with contractors and other risk in the fabrication and completing the project on time and within budget and other factors that affect the project) * The environmental Impact & Risk ( within the building, green foot print and the process of fabrication and installation) * Safety Impact & Risk (The design through the creation and the use , during the fabrication and installation phases) |  |  |  | Comment: |
| **8 Project 2** | From the project identify:   * Commercial Risk (working with contractors and other risk in the fabrication and completing the project on time and within budget and other factors that affect the project) * The environmental Risk ( within the building, green foot print and the process of fabrication and installation) * Safety Risk (The design through the creation and the use , during the fabrication and installation phases) |  |  |  | Comment: |
| **9 Project 1** | Create a trades schedule to co-ordinate, plan and tract the timeline of project 1. |  |  |  | Comment: |
| **10**  **Project 2** | Create a trades schedule to co-ordinate, plan and tract the timeline of project 2. |  |  |  | Comment: |
| **11**  **Project 1** | Calculate and estimate materials requirements to complete Project 1.  Then present the cost and selections to the class/assessor |  |  |  | Comment: |
| **12**  **Project 2** | Calculate and estimate materials requirements to complete Project 2.  Then present the cost and selections to the class/assessor |  |  |  | Comment: |

## Assessment Feedback

*NOTE: This section* ***must*** *have the assessor signature and student signature to complete the feedback.*

### Assessment outcome

Satisfactory

Unsatisfactory

### Assessor Feedback

Was the assessment event successfully completed?

If no, was the resubmission/re-assessment successfully completed?

Was reasonable adjustment in place for this assessment event?  
*If yes, ensure it is detailed on the assessment document.*

Comments:

### Assessor name, signature and date:

### Student acknowledgement of assessment outcome

Would you like to make any comments about this assessment?

### Student name, signature and date

***NOTE: Make sure you have written your name at the bottom of each page of your submission before attaching the cover sheet and submitting to your assessor for marking.***

## Appendices

#### Street Facade of House Sample Drawing

#### Ground Floor Plan Sample Drawing

#### 1st Floor Plan Sample Drawing

#### Bathroom Client Survey

#### Furnishings Client Survey

#### Kitchen Client Survey

#### Laundry Client Survey

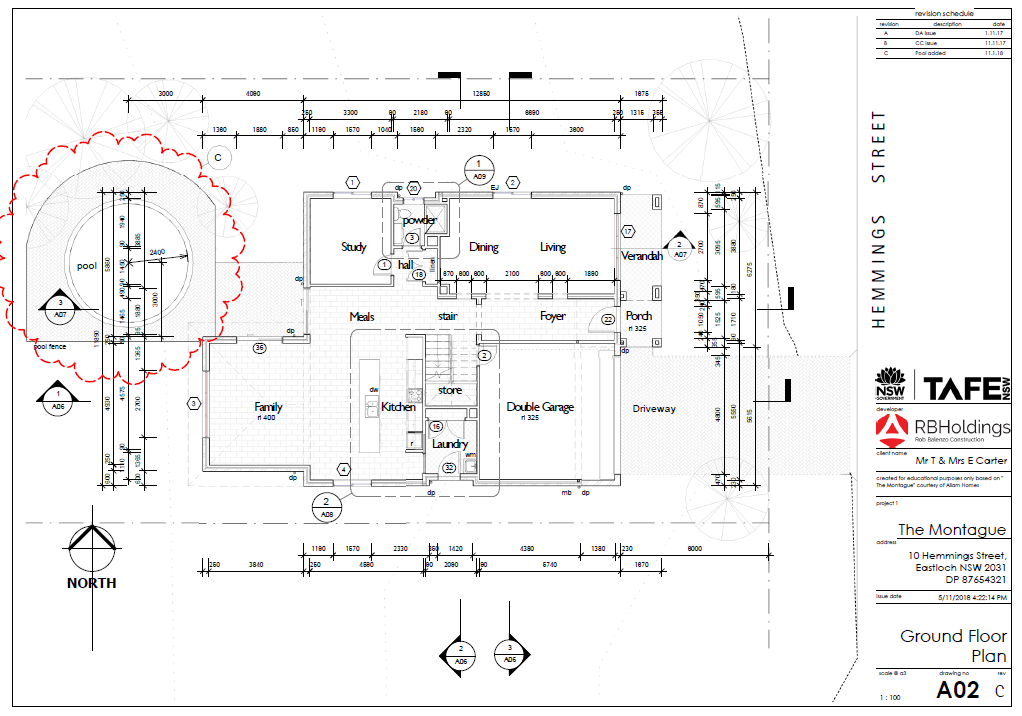
Appendix 1



Sample Plans

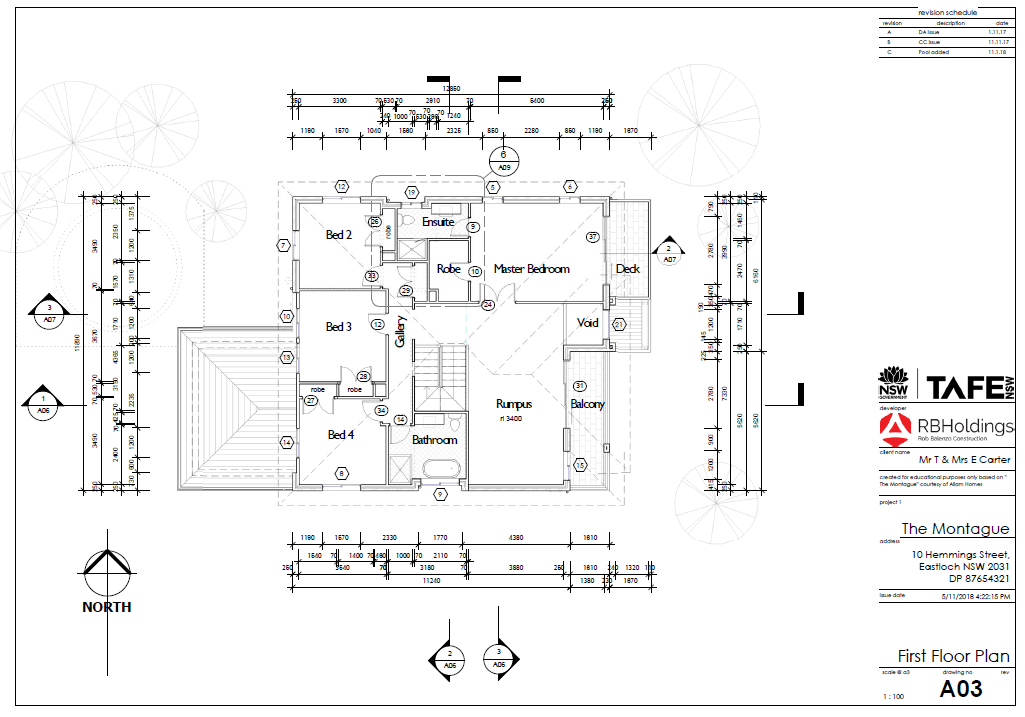
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Appendix 2



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Appendix 3



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Appendix 4

**Bathroom Client Survey**

|  |  |
| --- | --- |
| **Bathrooms by TAFE** |  |

| **Client Name** |  | **Mobile** |  | |
| --- | --- | --- | --- | --- |
| **Home Address** |  | **Survey Date** | |  |
| **Site Address** |  | **Designer** |  | |
| **Email** |  | **Style** | |  |
| **Start Date** |  | **Finish Date** | |  |

**Type of project**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | | New Dwelling | Extension | | Renovation |  |  |
| **Project** | |  |  | |  |  |  |
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|  | | | | | | | |
| **Purpose of Bathroom** | | | | | | | |
|  | | Update | Expanding Needs | | Reducing Needs | Resale | Other |
| **Work** | |  |  | |  |  |  |
| *Comments* |  | | | | | | |
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| **Desired Feel & Special Features** | | | | | | | |
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| **Performance for Materials** | | | | | | | |
| *Wall coverings* |  | | | | | | |
|  | | | | | | | |
| *Floor coverings* |  | | | | | | |
|  | | | | | | | |
| *Shower Walls/Doors* |  | | | | | | |
|  | | | | | | | |
| *Bath* |  | | | | | | |
|  | | | | | | | |
| *Cabinetry* |  | | | | | | |
|  | | | | | | | |
| *Tapware* |  | | | | | | |
|  | | | | | | | |
| *Feature* |  | | | | | | |
|  | | | | | | | |
| **Colour Scheme**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | Warm | Cool | Neutral | Bright | Other | | **Colours** |  |  |  |  |  | |  | | | | | | | | | | | | | |
| **Cabinetry Hardware Preferences** | | | | | | | |
| **Drawers** | | Timber | Metal | | Double Profile | Push to open | Electronic |
|  | |  |  | |  |  |  |
| Comments: | | | | | | | |
| **Doors** | | Eco | | Standard | 165Opening | Soft Close | Touch to open |
|  | |  |  | |  |  |  |
| Comments: | | | | | | | |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Lift up** | | | | | Touch to open | |  |  |  |  |  |  | | Comments: | | | | | | | | Eco | Single | | Double | Soft Close | Touch to open |
|  | |  |  | |  |  |  |
| Comments: | | | | | | | |
| **Linen Cabinetry** | | Eco | Standard | | Pull Out | Soft Close | Touch to open |
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| Comments: | | | | | | | |
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**Likes & Dislikes**

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| Idears for new Bathroom  (client should provide images where possible) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Desired overall look | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| Has anything been selected and/or purchased | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Likes about current Bathroom | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Storage Needs** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Do you have isues with your current storage | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| pantry preferences | | | | | | | | | | | walk in | | | | | scullery | | | | | | | | pull out | | | | | | | cupboard | | |
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| special items | | | | | wine/spirits | | | | | | glasses | | | | | rubbish | | | | | | | | recycling | | | | | | | spices | | |
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| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | special items | oils | trays | chopping boards | tea towels | cookbooks | |  |  |  |  |  |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| are there items to be displayed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Storage needs** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| additional storage required | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| do you want your appliances intergrated | | | | | | | | | | | | | | | | | | | | | | | yes | | | | | | | | no | | |
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| what appliances would you like to store in an appliance cabinet | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Site Information** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| House Construction | | | | | | | | | | | | Brick Veneer | | | | | | | Double Brick | | | | | | | Other | | | | | | | |
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| Style Of House | | | | | | | | | | | | Single Storey | | | | | | | Double Storey | | | | | | | Other | | | | | |
| |  |  |  |  | | --- | --- | --- | --- | |  |  |  |  |   Other: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Access to site/House | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| walls to Bathroom | | | | | | | | | | | | stud wall | | | | | | | | | | | | | brick/masonary | | | | | | | | |
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| Flooring | | | | | | | | | | | | | Concrete | | | | | | | timber | | | | | | | | other | | | | | |
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| floor coverings | | | | | | | | timber | | | | | | tiles | | | | | | | vinyl | | | | | | | | other | | | | |
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| are existing floor coverings to stay? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Special Instructions to Fabricators | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Measurements** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ceiling height | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| window height | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| window sill height | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| entrance minimum width | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| existing bench height | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| other | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Installation Requirements** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Remove existing Bathroom | | | | | | yes  no | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| remove existing flooring | | | | | | yes  no | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| trades | | | | plumber | | | | | | electrician | | | | | | | tiler | | | | | | | | | | other | | | | | | |
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| will there be any structual changes: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| walls | | | ceilings | | | | | | windows | | | | | | | | | | | | | skylights | | | | | | | | | | | |
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| doors | | | door swing | | | | | | caverty slider | | | | | | | | | | | | | other | | | | | | | | | | | |
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| **Clients Preferred Building Professionals** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| name: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| mobile: | | | | | | | email: | | | | | | | | | | | | | | | | | | | | | | | | | | |
| role: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| role: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| client Queries | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Designer Response | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Client Signature | |  | | | | | | | | | | | | | Date | | |  | | | | | | | | | | | | | | | |
| Designer Signature | |  | | | | | | | | | | | | | Date | | |  | | | | | | | | | | | | | | | |

Appendix 5

**Furnishings Client Survey**

**Furnishings by TAFE**

| **Client Name** |  | **Mobile** |  | |
| --- | --- | --- | --- | --- |
| **Home Address** |  | **Date** | |  |
| **Site Address** |  | **Designer** |  | |
| **Email** |  | **Style** | |  |
| **Start Date** |  | **Finish Date** | |  |

**Type of project**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | | New Dwelling | Extension | | Renovation | Commercial | Other |
| **Project** | |  |  | |  |  |  |
| **Purpose of Furnishings** | | | | | | | |
|  | | Update | Expanding Needs | | Reducing Needs | Resale | Other |
| **Work Quality** | |  |  | |  |  |  |
| *Comments* |  | | | | | | |
|  | | | | | | | |
| **Desired Feel & Special Features** | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
| **Performance for Materials** | | | | | | | |
| *Bench tops* |  | | | | | | |
|  | | | | | | | |
| *Doors* |  | | | | | | |
|  | | | | | | | |
| *Internals* |  | | | | | | |
|  | | | | | | | |
| *Handles* |  | | | | | | |
|  | | | | | | | |
| *Feature* |  | | | | | | |
|  | | | | | | | |
| **Colour Scheme**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | Warm | Cool | Neutral | Bright | Other | | **Colours** |  |  |  |  |  | | | | | | | | |
| **Hardware Preferences** | | | | | | | |
| **Drawers** | | Timber | Metal | | Double Profile | Push to open | Electronic |
|  | |  |  | |  |  |  |
| Comments: | | | | | | | |
| **Doors Floor** | | Eco | | Standard | 165Opening | Soft Close | Touch to open |
|  | |  |  | |  |  |  |
| Comments: | | | | | | | |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Doors Wall** | | | | | Touch to open | |  |  |  |  |  |  | | Comments: | | | | | | | | Eco | Standard | | 165Opening | Soft Close | Touch to open |
|  | |  |  | |  |  |  |
| Comments: | | | | | | | |
| **Storage** | | Eco | Standard | | Pull Out | Soft Close | Touch to open |
|  | |  |  | |  |  |  |
| Comments: | | | | | | | |
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**Likes & Dislikes**

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|  | | | | | | | | | | | | | | | | | | | | | | | | |
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| Desired overall look | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Site Information** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| House Construction | | | | | | | | | | Brick Veneer | | | | | | Double Brick | | | | | Other | | | | | |
|  | | | | | | | | | |  | | | | | |  | | | | |  | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Style Of House | | | | | | | | | | Single Storey | | | | | | Double Storey | | | | | Other | | | | |
| |  |  |  |  | | --- | --- | --- | --- | |  |  |  |  |   Other: | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Access to site/House | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| walls For Furnishings | | | | | | | | | | stud wall | | | | | | | | | | brick/masonary | | | | | | |
|  | | | | | | | | | | |  | | | | | | | | |  | | | | | | |
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| Flooring | | | | | | | | | | | Concrete | | | | | | timber | | | | | | other | | | |
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| floor coverings | | | | | | | timber | | | | | tiles | | | | | | vinyl | | | | | | other | | |
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| are existing floor coverings to stay? | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Special Instructions to Fabricators | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Measurements** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ceiling height | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| window height | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| window sill height | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| entrance minimum width | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| existing bench height | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| other | | | | |  | | | | | | | | | | | | | | | | | | | | | |
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| **Installation Requirements** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Remove existing Furnishings | | | | | yes  no | | | | | | | | | | | | | | | | | | | | | |
| remove existing flooring | | | | | yes  no | | | | | | | | | | | | | | | | | | | | | |
| trades | | | | plumber | | | | | electrician | | | | | tiler | | | | | | | | other | | | | |
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| measure plumbing location and power point/electrical switches locations and mark on plan | | | | | | | | | | | | | | | | | | | | | | | | | | |
| additional power points? | | | | | | | | | | | | | | | | | | | | | | | | | | |
| additional gas/plumbing? | | | | | | | | | | | | | | | | | | | | | | | | | | |
| is lighting to be altered or added | | | | | | | | | | | | | | | | | | | | | | | | | | |
| any data/phone/television connections be required? | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| will there be any structual changes: | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| walls | | | ceilings | | | | | windows | | | | | | | | | | | skylights | | | | | | | |
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| doors | | | door swing | | | | | caverty slider | | | | | | | | | | | other | | | | | | | |
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| **Clients Preferred Building Professionals** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| name: | | | | | | | | | | | | | | | | | | | | | | | | | | |
| mobile: | | | | | | email: | | | | | | | | | | | | | | | | | | | | |
| role: | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| name: | | | | | | | | | | | | | | | | | | | | | | | | | | |
| mobile: | | | | | | email: | | | | | | | | | | | | | | | | | | |
| role: | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| other: | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| client Queries | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Designer Response | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Client Signature | |  | | | | | | | | | | | Date | |  | | | | | | | | | | | |
| Designer Signature | |  | | | | | | | | | | | Date | |  | | | | | | | | | | | |

Appendix 6

**Kitchen Client Survey**

|  |  |
| --- | --- |
|  | **Kitchens by TAFE** |

| **Client Name** |  | **Mobile** |  | |
| --- | --- | --- | --- | --- |
| **Home Address** |  | **Date** | |  |
| **Site Address** |  | **Designer** |  | |
| **Email** |  | **Style** | |  |
| **Start Date** |  | **Finish Date** | |  |

**Type of project**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | | New Dwelling | Extension | | Renovation | Commercial | Other |
| **Project** | |  |  | |  |  |  |
| **Purpose of New Kitchen** | | | | | | | |
|  | | Update | Expanding Needs | | Reducing Needs | Resale | Other |
| **Work Quality** | |  |  | |  |  |  |
| *Comments* |  | | | | | | |
|  | | | | | | | |
| **Desired Feel & Special Features** | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
| **Performance for Materials** | | | | | | | |
| *Bench tops* |  | | | | | | |
|  | | | | | | | |
| *Doors* |  | | | | | | |
|  | | | | | | | |
| *Splash back* |  | | | | | | |
|  | | | | | | | |
| *Handles* |  | | | | | | |
|  | | | | | | | |
| *Feature* |  | | | | | | |
|  | | | | | | | |
| **Colour Scheme**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | Warm | Cool | Neutral | Bright | Other | | **Colours** |  |  |  |  |  | | | | | | | | |
| **Hardware Preferences** | | | | | | | |
| **Drawers** | | Timber | Metal | | Double Profile | Push to open | Electronic |
|  | |  |  | |  |  |  |
| Comments: | | | | | | | |
| **Doors Floor** | | Eco | | Standard | 165Opening | Soft Close | Touch to open |
|  | |  |  | |  |  |  |
| Comments: | | | | | | | |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Doors Wall** | | | | | Touch to open | |  |  |  |  |  |  | | Comments: | | | | | | | | Eco | Standard | | 165Opening | Soft Close | Touch to open |
|  | |  |  | |  |  |  |
| Comments: | | | | | | | |
| **Pantry** | | Eco | Standard | | Pull Out | Soft Close | Touch to open |
|  | |  |  | |  |  |  |
| Comments: | | | | | | | |

**Likes & Dislikes**

|  |  |
| --- | --- |
| Idears for new Kitchen  (client should provide images where possible) | |
|  |  |
|  |  |
| Desired overall look |  |
|  |  |
|  |  |
|  |  |
| Has anything been selected and/or purchased | |
|  |  |
|  |  |
|  |  |
| Like about current kitchen | |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| |  |  | | --- | --- | | Dislikes about current kitchen | | |  |  | |  |  | |  |  | | Is the Kitchen in the right area |  | |  |  | |  |  | |  | | | IS THERE AN EASY FLOW FROM THE KITCHEN TO ENTERTAINING/DINING AREA/ AND BBQ AFRESCO |  | |  |  | |  |  | |  |  | | DO WE NEED TO GAIN MORE NATURAL LIKGHT |  | |  |  | |  |  | | *DOES THE SPACE BECOME CONGESTED – and if so when* |  | |  |  | |  |  | |  |  | |  |  | |  |

**Lifestyle Factors**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Is the main cook | Left Handed | Right Handed | Short | Medium | Tall | |  |  |  |  |  |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| How many in the household | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| How many using the kitchen at one time and is there often more than one cook | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Physical limitations of kitchen users | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Do you like the current height of your bench top | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Lifestyle Factors**  Style of cooking and any cultural conciderations | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Do you preferr an under bench or wall mounted Oven | | | | | | | | | | | | | | | | | | | | under bench | | | | | | | | | | | wall mounted | |
| |  |  |  | | --- | --- | --- | | Do you preferr an under bench or wall mounted Microwave Oven |  |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| do you like to sit while you cook | | | | | | | | | | | | | | | | | | | | Yes | | | | | | | | | | | no | |
|  | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | |  | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| do you want a breakfast bar or do you prefer to sit at a table | | | | | | | | | | | | | | | | | | | | Yes | | | | | | | | | | | no | |
|  | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | |  | |
| how many will you require seating for at the breakfast bar | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| other activities to allow in kitchen *– (examples: home office/ personal computer/ homework and or phone area)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Storage Needs** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Do you have isues with your current storage | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| pantry preferences | | | | | | | | | | walk in | | | | | scullery | | | | | | | | | pull out | | | | | | | cupboard | |
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| special items | | | | wine/spirits | | | | | | glasses | | | | | rubbish | | | | | | | | | recycling | | | | | | | spices | |
|  | | | |  | | | | | |  | | | | |  | | | | | | | | |  | | | | | | |  | |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | special items | oils | trays | chopping boards | tea towels | cookbooks | |  |  |  |  |  |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| are there items to be displayed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Storage needs** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| additional storage required for non – kitchen items | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| do you want your appliances intergrated | | | | | | | | | | | | | | | | | | | | | | | yes | | | | | | | | no | |
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| what appliances would you like to store in an appliance cabinet | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Site Information** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| House Construction | | | | | | | | | | | Brick Veneer | | | | | | | Double Brick | | | | | | | | Other | | | | | | |
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| Style Of House | | | | | | | | | | | Single Storey | | | | | | | Double Storey | | | | | | | | Other | | | | | |
| |  |  |  |  | | --- | --- | --- | --- | |  |  |  |  |   Other: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Access to site/House | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| walls to kitchen | | | | | | | | | | | stud wall | | | | | | | | | | | | | | brick/masonary | | | | | | | |
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| Flooring | | | | | | | | | | | | Concrete | | | | | | | timber | | | | | | | | | other | | | | |
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| floor coverings | | | | | | | timber | | | | | | tiles | | | | | | | | vinyl | | | | | | | | other | | | |
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| are existing floor coverings to stay? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Special Instructions to Fabricators | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Measurements** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ceiling height | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| window height | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| window sill height | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| entrance minimum width | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| existing bench height | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| other | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Installation Requirements** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Remove existing kitchen | | | | | yes  no | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| remove existing flooring | | | | | yes  no | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| trades | | | plumber | | | | | | electrician | | | | | | | tiler | | | | | | | | | | | other | | | | | |
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| will there be any structual changes: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| walls | | ceilings | | | | | | windows | | | | | | | | | | | | | | skylights | | | | | | | | | | |
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| doors | | door swing | | | | | | caverty slider | | | | | | | | | | | | | | other | | | | | | | | | | |
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| **Clients Preferred Building Professionals** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| role: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Other Rooms to be Designed & Measured** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Laundry | | | | | | | Wardrobe | | | | | | Bathroom | | | | | | | | Study | | | | | Entertainment Unit | | | | | | |
|  | | | | | | |  | | | | | |  | | | | | | | |  | | | | |  | | | | | | |
| other: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| client Queries | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Designer Response | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Client Signature |  | | | | | | | | | | | | | Date | | |  | | | | | | | | | | | | | | | |
| Designer Signature |  | | | | | | | | | | | | | Date | | |  | | | | | | | | | | | | | | | |

Appendix 7

**Laundry Client Survey**

**Laundries by TAFE**

| **Client Name** |  | **Mobile** |  | |
| --- | --- | --- | --- | --- |
| **Home Address** |  | **Date** | |  |
| **Site Address** |  | **Designer** |  | |
| **Email** |  | **Style** | |  |
| **Start Date** |  | **Finish Date** | |  |

**Type of project**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | | New Dwelling | Extension | | Renovation | Commercial | Other |
| **Project** | |  |  | |  |  |  |
| **Purpose of New Laundry** | | | | | | | |
|  | | Update | Expanding Needs | | Reducing Needs | Resale | Other |
| **Work Quality** | |  |  | |  |  |  |
| *Comments* |  | | | | | | |
|  | | | | | | | |
| **Desired Feel & Special Features** | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
| **Performance for Materials** | | | | | | | |
| *Bench tops* |  | | | | | | |
|  | | | | | | | |
| *Doors* |  | | | | | | |
|  | | | | | | | |
| *Splash back* |  | | | | | | |
|  | | | | | | | |
| *Handles* |  | | | | | | |
|  | | | | | | | |
| *Feature* |  | | | | | | |
|  | | | | | | | |
| **Colour Scheme**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | Warm | Cool | Neutral | Bright | Other | | **Colours** |  |  |  |  |  | | | | | | | | |
| **Hardware Preferences** | | | | | | | |
| **Drawers** | | Timber | Metal | | Double Profile | Push to open | Electronic |
|  | |  |  | |  |  |  |
| Comments: | | | | | | | |
| **Doors Floor** | | Eco | | Standard | 165Opening | Soft Close | Touch to open |
|  | |  |  | |  |  |  |
| Comments: | | | | | | | |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Doors Wall** | | | | | Touch to open | |  |  |  |  |  |  | | Comments: | | | | | | | | Eco | Standard | | 165Opening | Soft Close | Touch to open |
|  | |  |  | |  |  |  |
| Comments: | | | | | | | |
| **Pantry** | | Eco | Standard | | Pull Out | Soft Close | Touch to open |
|  | |  |  | |  |  |  |
| Comments: | | | | | | | |

**Likes & Dislikes**

|  |  |
| --- | --- |
| Idears for new Laundry  (client should provide images where possible) | |
|  |  |
|  |  |
| Desired overall look |  |
|  |  |
|  |  |
| Has anything been selected and/or purchased | |
|  |  |
|  |  |
| Like about current Laundry | |
|  |  |
|  |  |

**Lifestyle Factors**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Is the main Operator | Left Handed | Right Handed | Short | Medium | Tall | |  |  |  |  |  |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| How many in the household | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| How many using the Laundry at one time | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Physical limitations of Laundry users | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Do you like the current height of your bench top | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Lifestyle Factors** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Do you preferr an Front loader or top loader Washing machine | | | | | | | | | | | | | | | | | | | | Front loader | | | | | | | | | | | top loader | |
| |  |  |  | | --- | --- | --- | |  |  |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| do you require a one or two bowl tub | | | | | | | | | | | | | | | | | | | | one | | | | | | | | | | | two | |
|  | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | |  | |
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| do you want an ironing space in the laundry area | | | | | | | | | | | | | | | | | | | | Yes | | | | | | | | | | | no | |
|  | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | |  | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| other activities to allow in laundry *– (examples: home office/ personal computer/ homework and or phone area)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Storage Needs** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Do you have isues with your current storage | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| linen storage preferences | | | | | | | | | | | | | | | walk in | | | | | | | | | pull out | | | | | | | cupboard | |
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| special items | | | | bulk storage | | | | | | cleaning | | | | | appliances | | | | | | | | | recycling | | | | | | | brooms | |
|  | | | |  | | | | | |  | | | | |  | | | | | | | | |  | | | | | | |  | |
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| **Storage needs** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| additional storage required for non – laundry items | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| do you want your appliances intergrated | | | | | | | | | | | | | | | | | | | | | | | yes | | | | | | | | no | |
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| what appliances would you like to store in an appliance cabinet | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Site Information** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| House Construction | | | | | | | | | | | Brick Veneer | | | | | | | Double Brick | | | | | | | | Other | | | | | | |
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| Style Of House | | | | | | | | | | | Single Storey | | | | | | | Double Storey | | | | | | | | Other | | | | | |
| |  |  |  |  | | --- | --- | --- | --- | |  |  |  |  |   Other: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Access to site/House | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| walls to laundry | | | | | | | | | | | stud wall | | | | | | | | | | | | | | brick/masonary | | | | | | | |
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| Flooring | | | | | | | | | | | | Concrete | | | | | | | timber | | | | | | | | | other | | | | |
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| floor coverings | | | | | | | timber | | | | | | tiles | | | | | | | | vinyl | | | | | | | | other | | | |
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| are existing floor coverings to stay? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Special Instructions to Fabricators | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Measurements** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ceiling height | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| window height | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| window sill height | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| entrance minimum width | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| existing bench height | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| other | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Installation Requirements** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Remove existing laundry | | | | | yes  no | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| remove existing flooring | | | | | yes  no | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| trades | | | plumber | | | | | | electrician | | | | | | | tiler | | | | | | | | | | | other | | | | | |
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| measure plumbing location and power point/electrical switches locations and mark on plan | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| additional power points? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| additional gas/plumbing? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| is lighting to be altered or added | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| any data/phone/television connections be required? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| will there be any structual changes: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| walls | | ceilings | | | | | | windows | | | | | | | | | | | | | | skylights | | | | | | | | | | |
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| doors | | door swing | | | | | | caverty slider | | | | | | | | | | | | | | other | | | | | | | | | | |
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| **Clients Preferred Building Professionals** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Other Rooms to be Designed & Measured** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Kitchen | | | | | | | Wardrobe | | | | | | Bathroom | | | | | | | | Study | | | | | Entertainment Unit | | | | | | |
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| client Queries | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Designer Response | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Client Signature |  | | | | | | | | | | | | | Date | | |  | | | | | | | | | | | | | | | |
| Designer Signature |  | | | | | | | | | | | | | Date | | |  | | | | | | | | | | | | | | | |